



Record of Proceedings Minutes of a Regular Meeting of the Board of Directors

Held: Wednesday, May 20, 2026, at 5:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:30 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

Call to Order

Director B. Kruse opened the meeting at 5:30 p.m. with 5 directors in attendance.

Roll Call

- Erika Gass
- Mark Gass
- Paul Graham
- Alissa McCartney
- Britt Kruse

Also present were:

Fire Chief Andrew York, Division Chief Matthew Gortner, Division Chief Thomas Joyce, Executive Assistant Nikki Frailey taking minutes and Administrative Assistant Kathy Neal.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of the Agenda – Changes, Additions and Deletions

The Board discussed the May 20, 2026 Agenda.

Upon motion by Director Graham, seconded by Director Kruse, the Board voted to strike the new business “Board Discussion/Approve contract for sale of Headquarters” from the May 20,2026 agenda.

Upon motion by Director Graham, seconded by Director McCartney, the Board voted unanimously to approve the Agenda.

Conflict of Interest Disclosures

- None

Public Comment

- None

CHFD 2025 Financial Audit Presentation

- Shani Cottrell from Hoelting and Company, Inc presented the 2025 Audit to the Board. There were no audit difficulties, and the audit received a clean/unmodified opinion from the auditor. The financial condition of the district is in good shape.
- **Upon motion by Director Graham, seconded by E. Gass, the Board voted unanimously to accept the Management Representation Letter and 2025 Cimarron Hills Fire Protection District Financial Audit.**

Approval of Minutes

April 15, 2026 Regular Meeting

The Board reviewed the minutes from the April 15, 2026 regular meeting.

Upon motion by Director E. Gass, seconded by Director Graham, the Board voted unanimously to approve the April 15, 2026 regular meeting minutes.

Reports

Financial Presentations: Treasurer's Report presentation and approval

Chief York presented the April 2026 Treasurer's Report and reviewed the April check report with the Board.

Upon motion by Director E. Gass, seconded by Director Graham, the Board voted unanimously to approve the April 2026 Treasurer's Report.

Chief's Report

Chief York presented the Chief's Report to the Board, reviewed monthly statistics for April and provided updates on significant events.

Chief York reviewed the Sales tax issues the department is still facing. 100% of brick and mortar sites have been physically visited and reminded of the 1% sales tax. CHFD April payment was sent to the wrong account, which was corrected on May's payment. Online sales tax is continuing to track better than anticipated.

Chief of Staff, Virpi Mattson's, last board meeting is today and tomorrow is her last day. Retirement party tomorrow evening.

Chief York updated our type 3 engine should be here next week. Type 1 engine should be here in June and the new ambulance should be here in the next 30-60 days.

Staffing updates included hiring of the first full-time Engine Boss, who was an internal hire. We have finished the Fire Inspector position process, should have an offer out within the next week.

CHFD held a blood drive on 5/18 – 32 units were collected providing blood to save 96 lives, thanks to Sierra, EMS Supervisor.

Graduation/Pinning ceremony is on 6/5 at 6pm for our promoted and new hire candidates.

Fire and Life Safety Report

Chief Joyce provided an overview of Life Safety and Fire Prevention activities for April, 2026.

Chief Joyce announced the El Paso County Board of County Commissioners granted final approval of the 2021 International Fire Code, including locally adopted amendments, through Resolution No. 26-139.

Unfinished Business

Facilities Update

Chief York provided an update on the Valley Street remodel project. The tentative final inspection and turnover will be end of August. Drywall is 90% done. There are ongoing discussions with Cherokee for the sale of current Headquarters. The inspection list is 100% fixed.

Executive Session

Upon motion by Director Kruse, seconded by Director E. Gass, the motion to enter into Executive session, pursuant to 24-6-402(4)(a), C.R.S. for purchase, acquisition, lease, transfer, or sale of any property interest, AND pursuant to 24-6-402(4)(e), C.R.S. for instructing negotiators, both related to the sale of the current Headquarters property located at 1835 Tuskegee Place, passed unanimously.

The Board entered Executive Session at 6:20pm.

Upon motion by Director Kruse, seconded by Director Graham, the Board voted unanimously to return to public session at 6:27pm.

New Business

- None

Public Comment

- None

Board Comment

- None

Next Regular Meeting

Director B. Kruse acknowledged the next Regular Board of Directors meeting to be at 5:30 p.m. on Wednesday, June 24, 2026.

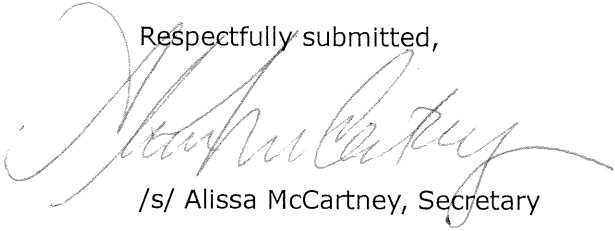
Director E. Gass and M. Gass will not be present at the June meeting.

Adjourn

Upon motion duly made by Director Graham, seconded by Director Kruse, the meeting was adjourned at 6:30 pm.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 24th day of June, 2026.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Alissa McCartney", written in black ink.

/s/ Alissa McCartney, Secretary