



## Record of Proceedings Minutes of a Regular Meeting of the Board of Directors

Held: Wednesday, October 9, 2024, at 5:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:30 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

### Call to Order

Director Miller opened the meeting at 5:30 p.m. with 4 directors in attendance.

### Roll Call

- Rene' Sintas - Present
- KaTarra Taylor - Present
- Mark Gass - Absent (Excused)
- Erika Gass - Present via phone
- Paul Miller - Present

Also present were:

Fire Chief Andrew York, Division Chief Thomas Joyce, Division Chief Matthew Gortner, Executive Assistant Virpi Mattson, and Administrative Assistant Dana Carneal taking minutes.

### Pledge of Allegiance

The Pledge of Allegiance was recited.

### Approval of excused absence for Director M. Gass

Director M. Gass is deployed to Florida for hurricane disaster assistance.

**Upon motion by Director Miller, seconded by Director Sintas, the Board voted unanimously to excuse Director M. Gass.**

### Approval of the Agenda – Changes, Additions and Deletions

The Board discussed the October 9, 2024 Agenda.

**Upon motion by Director Sintas, seconded by Director Taylor, the Board voted unanimously to approve the Agenda.**

### Conflict of Interest Disclosures

None

## Public Comment for Items Appearing on the Agenda

- None

## Approval of Minutes

### September 18, 2024 Regular Meeting

The Board reviewed the minutes from the September 18, 2024 regular meeting.

**Upon motion by Director Taylor, seconded by Director Miller, the Board voted unanimously to approve the September 18, 2024 regular meeting minutes.**

## Financial Presentations

### Treasurer's Report presentation and approval

Chief York presented the September 2024 Treasurer's Report and reviewed the September check report and credit card report with the Board.

**Upon motion by Director Taylor, seconded by Director Sintas, the Board voted unanimously to approve the September 2024 Treasurer's Report.**

## Reports

### Chief's Report

Chief York presented the Chief's Report to the Board, reviewed monthly statistics for September and highlighted significant events.

Apparatus Storage Facility Update: Chief York advised the Board that the lease was signed on the storage property for the apparatus. The advertised measurements for the bay door, 12' x 12', were incorrect. The door actually measures 10' x 10', so the lease will likely be cancelled. The landlord is looking into other properties he might have available at the size needed for apparatus storage for the department.

Upcoming Events: The CHFD Pumpkin Carve is Saturday October 26, and Election Day is Tuesday November 5.

Chief York advised he will be on vacation next week.

Wildland Update: As of today, not including the California deployment the crews just returned from, the California rotation just scheduled, or the Wyoming deployment crews were sent to 8 days ago, net revenue is estimated at just over \$522,000 for the year. The Type 3 Engine has paid for itself and is starting to pay for its replacement. We will be looking at build out specs and getting quotes for the next apparatus purchase (engine or ladder truck) towards the end of the year. We will also start looking at a Type 3 replacement engine. These apparatus have a 2 - 4 year lead time, and a replacement will be necessary.

### Fire and Life Safety Report

Chief Joyce provided an overview of Life Safety and Fire Prevention activities for September.

Chief Joyce briefed the Board about the P-Tech Annual "Pro Day" on the 13th. He explained this is similar to a "Career Day", and consists of 7 skills stations for students to demonstrate different firefighting skills. Several students approached the Chief at the event, inquiring how to become a firefighter.

Annual School Inspections are in progress. There are 10 schools in the Cimarron Hills Fire Protection District.

Paint Shop/OSHA Compliance Update: The owner of the paint shop had several OSHA and whistleblower complaints Chief Joyce was working on with him. He has since decided to sell the paint shop, and Classic Collision Centers has moved into this location.

Director Miller inquired about the Pumpkin Carve and asked if any donations or supplies were still needed. Chief Gortner advised that Carrie with 719 Heroes is supplying 100 pumpkins for the event. Dairy Queen will also be attending the event, and they give out ice cream treats to attendees.

## Unfinished Business

### DEO Report

The election is 27 days away. One Pro Statement was received by a registered voter within the district. No Con Statements were submitted. CHFDP Ballot initiative 6A has been distributed in the County Election pamphlet.

## New Business

### 2025 Preliminary Budget Presentation (29-1-105 C.R.S.)

Chief York presented the 2025 draft budget to the Board of Directors.

Director Sintas suggested an increase to the Alarm System and Monitoring category to accommodate security for the leased facility.

### 2025 COLA Document

Chief York presented the 2025 Proposed COLA increases showing differences between a 3.2% and 4% COLA increase. Directors Miller, Sintas, Taylor, and E. Gass are all leaning towards a 3.2% increase at this time. Director E. Gass also stated that she prefers to keep the current mill where it is.

### 2025 Board of Directors Meeting Schedule

The Board discussed the regular meeting proposed schedule for 2025. Following discussion, the Board members agreed to continue conducting regular board meetings on the 3<sup>rd</sup> Wednesday of the month, at 5:30 pm, with some adjustments for known scheduling conflicts. A formal schedule will be presented for approval at the next meeting.

## Public Comment

- **None**

## Board Comment

- **None**

## Next Regular Meeting

Director Miller acknowledged the next Regular Board of Directors meeting to be at 5:30 p.m. on Wednesday, November 20, 2024.

## Adjourn

Upon motion duly made by Director Sintas, seconded by Director Miller, the meeting was adjourned at 7:01 pm.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 20<sup>th</sup> day of November, 2024.

Respectfully submitted,

/s/ Mark Gass, Secretary